

AGENDA
Southwest Virginia Higher Education Center
Board of Trustees Meeting
December 2, 2004
4:00 p.m.

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|---|-------------------------|
| I. Welcome & Introductions | Phillip Puckett |
| II. Public Comments | |
| III. Approval of Minutes | |
| a. Minutes - June 8, 2004* | |
| IV. Executive Director's Report | Rachel Fowlkes |
| V. Report on Space Utilization | Sonia Craig |
| VI. Conference Services & Marketing Report | Deborah Bourne |
| VII. Financial Report | Christine Fields |
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| VIII. College/University Reports | |
| a. College for Older Adults | Blue Gotham |
| b. Emory & Henry College | Jack Roper |
| c. Old Dominion University | Penny McCallum |
| d. Radford University | Gerald Blankenship |
| e. Virginia Commonwealth University | Beverly George-Gay |
| f. Virginia Intermont College | Craig Wesley |
| g. Virginia Tech | Roy Jones |
| h. Virginia Highlands Community College | Deborah Clear |
| i. University of Virginia | Mary Quillen |
| j. University of Virginia's College at Wise | Mary Quillen |
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| IX. Other Business | |

Adjourn to Reception