

**AGENDA**  
**Southwest Virginia Higher Education Center**  
**Board of Trustees Executive Committee Meeting**  
**December 12, 2019**  
**2:30 p.m.**

- |   |                  |
|---|------------------|
| 1. Call to Order  | Delegate O'Quinn |
| 2. Roll Call  | Steve Ahn        |
| 3. Bylaws Committee Report                                    | Adam Tolbert     |
| 4. Facility Updates - Food City Kitchen and Expansion Project | David Matlock    |
| 5. Closed Session*  | Delegate O'Quinn |
| 6. Other Business   | Delegate O'Quinn |
| 7. Adjournment  | Delegate O'Quinn |

***NOTICE: Public comment will not be received at this meeting.***

Call-in information for the meeting:

**Dial: 1 929 436 2866**

**Meeting ID: 668 867 5035**

**Participant ID: None**