

AGENDA
Southwest Virginia Higher Education Center
Board of Trustees Meeting
December 10, 2020
5:00 p.m.

1. **Welcome & Roll Call** *Senator Pillion, Acting Chair*
2. **Minutes** *Senator Pillion*
3. **Acknowledgement of Outgoing Board Members** *Senator Pillion*
 - Delegate O’Quinn (Chair)
 - Delegate Morefield
 - Ron Proffitt, VCCS Appointed
 - President White, VHCC
4. **Welcome New Board Members** *Senator Pillion*
 - Delegates Hurst, Keam and Rasoul
 - Donna Stanley, VCCS Appointed
 - President Wells, Emory & Henry
 - President Hutchison, VHCC
5. **Nominating Committee Report** *President Hemphill, Radford University*
6. **Election of Board Officers*** *Senator Pillion*
7. **Update from Secretary of Education’s Office** *Fran Bradford
Deputy Secretary of Education*
8. **Virginia Tech Report** *Penny McCallum
Director, Virginia Tech Southwest Center*
9. **Executive Director’s Report** *David Matlock, HEC Executive Director*
 - Activity Update
 - Financial Report
 - Infectious Disease Preparedness & Response Plan
10. **Construction Update** *Jeff Webb, Chief Technology & Operations Officer*
11. **COVID-19 Transition Team Report** *Nicky Rahley, Information Technology Manager*
12. **HR/Administration Report** *Adam Tolbert, Senior Director of Administration*
 - FOIA Overview & Applicable Laws Notice
 - Conflict of Interest Statements Reminder
13. **Chairman’s Appointments to Executive Committee** *Senator Pillion*
14. **Public Comments**
15. **Closing Remarks**

Proposed Date for Next Meeting - PLEASE HOLD: **Thursday, June 10, 2021**

Adjourn

*Denotes Action Item