



## 2023 Holiday Schedule

<u>Date</u>	<u>Holiday</u>	<u>Hours</u>
Monday, January 2, 2023	New Year's Day (Observed)	8
Monday, May 29, 2023	Memorial Day	8
Monday, June 19, 2023	Juneteenth	8
Tuesday, July 4, 2023	Independence Day	8
Monday, September 4, 2023	Labor Day	8
Wednesday, November 22, 2023	Day Before Thanksgiving	4 (Half Day)
Thursday, November 23, 2023	Thanksgiving	8
Friday, November 24, 2023	Day After Thanksgiving	8
Thursday, December 21, 2023	Alternate Holiday (Taken for 4 Hours Additional Holiday Time)	4 (Half Day)
Friday, December 22, 2023	Alternate Holiday (Taken for Martin Luther King, Jr. Day)	8
Monday, December 25, 2023	Christmas Day	8
Tuesday, December 26, 2023	Alternate Holiday (Taken for George Washington Day)	8
Wednesday, December 27, 2023	Alternate Holiday (Taken for Columbus Day & Yorktown Victory Day)	8
Thursday, December 28, 2023	Alternate Holiday (Taken for Election Day)	8
Friday, December 29, 2023	Alternate Holiday (Taken for Veterans Day)	8

**TOTAL: 112 Hours**

### **NOTES:**

For salaried/leave eligible employees.

It is important to remember that some employees may be required to work on an observed holiday. In such cases, the employee will be compensated with compensatory leave if the employee is leave eligible. Wage (hourly) employees are not eligible for holiday leave and are only paid for hours worked. Employees required to work on a holiday should be given adequate advance notice for personal planning purposes.

The Center observes an alternate form of the Commonwealth of Virginia Holiday Schedule. Should the Governor grant further additional holiday time during the year, Human Resources will disseminate information about such additional holiday time.

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