

AGENDA
Southwest Virginia Higher Education Center
Board of Trustees Meeting
December 13, 2018
3:00 p.m.

- | | |
|---|-----------------|
| 1. Welcome & Roll Call | Senator Carrico |
| 2. Approval of Minutes <ul style="list-style-type: none">• Minutes - June 2018* | Senator Carrico |
| 3. Acknowledgement of Outgoing Board Members <ul style="list-style-type: none">• Aviva Frye - Citizen Member; resigned | Senator Carrico |
| 4. Introduction of New Board Members <ul style="list-style-type: none">• Joseph Crook - SCHEV Designee• Alex Hernandez - UVA Designee• Charlie White - VHCC Interim President | Senator Carrico |
| 5. Election of Secretary* | Senator Carrico |
| 6. Executive Director's Report <ul style="list-style-type: none">• Financial Report• New Initiatives & Yearly Activity• Expansion & HVAC Project | David Matlock |
| 7. HR/Administration Report <ul style="list-style-type: none">• UVA to DHRM/DOA Transition Update• New/Departing Employees• Conflict of Interest Statements | Adam Tolbert |
| 8. Conference Services Report <ul style="list-style-type: none">• Key Performance Indicators | Hannah Hietala |
| 9. Facility Management Report <ul style="list-style-type: none">• Electrical/Energy Updates• HVAC Updates• Room Improvements | Joe Mitchell |
| 10. Foundation Report <ul style="list-style-type: none">• R&D Projects• Energy Center | Alicia Young |
| 11. Appointment of Nominating Committee for Office of Chair | Senator Carrico |
| 12. Public Comments | |
| 13. Closing Remarks | |

Proposed Date for Next Meeting - PLEASE HOLD: **Thursday, June 13, 2019**

Adjourn

***Denotes Action Item**