



Microsoft Word Training

July 6, 2016

10:00 a.m.-3:00 p.m.

Using Microsoft Word, students will produce documents in class utilizing such features as insert graphics, word art, page borders, and merge letters. Basic design techniques will also be covered. There will be exercises for the beginner, intermediate, and advanced computer user.

Cost \$70

Or \$450 for group of 10

Register online at

<https://www.eventbrite.com/e/microsoft-word-training-tickets-25720506728?aff=ebrowse>

Contact Sonia Vanhook for more information.

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