

# Make extra money!!!

*Saturday, June 9, 2012 8AM-2PM*

Abingdon's Largest Indoor Garage Sale is the perfect opportunity to sell unwanted items and make money!

- Individuals and organizations are encouraged to participate
- A semi-annual fundraising opportunity for *civic clubs, non-profit organizations, booster clubs, alumni associations, fraternities & sororities, churches, PTO's, and individuals*
- Items must be priced by seller. Sellers retain all proceeds from sales.
- Set-up on Friday, June 8, from 10AM - 9PM
- Power outlets located at each booth, wireless internet access throughout the building
- Phone lines available for credit card machines (minimal fee)
- New and used goods — No weapons, combustibles, fuels, or hazardous materials
- Dollies and carts available for easy loading/unloading; staff available to assist
- 13,000 square feet vendor space, air-conditioned/heated facility, clean restrooms, free parking, and secure environment
- General Admission \$2.00, Children 12 & under are free



## Abingdon's Largest Indoor Garage Sale at the Southwest Virginia Higher Education Center Location: Grand Hall

*Yes, I am interested in being a part of  
Abingdon's Largest Indoor Garage Sale  
Saturday, June 9, 2012*



*Please complete and return or visit [www.swcenter.edu](http://www.swcenter.edu) to register online.*

Individual/Organization Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Please reserve my selected space:

- \$50.00 Single Space  
10'x10' booth with one table
- \$100.00 Double Space  
(2) 10'x10' booths with two tables
- \$150.00 Triple Space  
(3) 10'x10' booths with three tables

*Additional tables may be rented for \$10.00 each or you may bring your own at no additional cost.*

Method of Payment:

- Cash       Check # \_\_\_\_\_       Credit Card
- Card Number: \_\_\_\_\_  
Expiration Date: \_\_\_\_\_ Card Type: \_\_\_\_\_

Total Amount Enclosed: \_\_\_\_\_

Signature \_\_\_\_\_ (I have read and agree to abide by the event terms available at [www.swcenter.edu](http://www.swcenter.edu)).

Please remit to: Southwest Virginia Higher Education Center, PO Box 1987, Abingdon, VA 24212  
For additional information, call (276) 619-4300 or visit [www.swcenter.edu](http://www.swcenter.edu)

## Event Terms

- Event Date: Saturday, June 9, 2012 from 8:00 AM—2:00 PM
- **Keep in mind that you are responsible for your own items.** The Southwest Virginia Higher Education Center is not responsible for any damaged or missing merchandise.
- You must stay on-site for the entire event. Vendors wearing their booth badges will be admitted to the building at 7:00 AM on Saturday morning.
- At the end of the event, participants are responsible for removing all of their belongings and booth clean-up such as the removal of unsold items, garbage, empty boxes, etc.
- Check-in is in the Grand Hall. Pull around the back of the building to check-in and load/unload merchandise. Do not park in the loading/unloading zone. **LOADING/UNLOADING IS NOT PERMITTED AT THE FRONT OF THE BUILDING.**
- For safety and security purposes, all vendors **MUST** load/unload through the back of the Grand Hall regardless of booth placement. All other doors entering the Grand Hall will remain locked until the start of the event. Entry and exit doors have been designated.
- On Saturday, June 9, vendors are instructed to enter through a designated door until the start the event.
- Set-up is Friday, June 8, 2012 from 10:00 AM – 9:00 PM
- A limited number of dollies and carts are available for loading/unloading.
- Booths must remain open for the duration of the event. Vendors must wait until 2PM to begin the pack-up and tear-down to be eligible to enter a drawing for \$50.00. Drawing will take place at 2:30PM. You must be present to win.
- Two (2) admission passes will be issued per registration. You must wear the booth badge at all times to avoid buying a \$2.00 admission ticket. If your organization has workers coming in shifts to staff the booth, you can exchange your badges with them. Otherwise, they will have to pay \$2.00 per person.
- Passes will be available upon check-in.
- Food or drinks may not be sold by participants.
- Vending machines and an ATM machine are located in the Café.
- The Southwest Virginia Higher Education Center is a **TOBACCO FREE facility**. Smoking and chewing are not permitted inside the building.
- One (1) six foot table and two chairs will be issued per 10'x10' booth. Participants may bring additional tables, racks, shelving, and dividers. Area will be divided off with tape. We have a limited number of additional tables that may be rented at a cost of \$10.00 per table.
- Booth placement will be assigned prior to event. Registrants may have the option to request placement on a first come-first served basis. Management reserves the right to make changes and final decisions.
- Full payment must be made prior to event.
- Items must be priced by seller. Sellers retain all proceeds from sales.
- Participants not in compliance with these requests may not be considered for the next sale.
- Optional: Items not sold may be packed in boxes and left to be donated to a local charity. You are responsible for packing-up any unsold items for donation.
- Refund Policy: Full refund if cancelled prior to 5PM June 1, 2012. No refund if cancelled after 5PM on June 1, 2012.